



Career Services Newsletter
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Welcome to the ICAR Career Services Newsletter.

Questions or Comments to icarjob@gmu.edu

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Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.**

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Career Related Events

February 5-9th, 2007-Certificate in Professional Program Development and Grant Communication

The Grant Institute: Certificate in **Professional Program Development and Grant Communication** will be held at the University of Baltimore, February 5 - 9, 2007. Interested development professionals, researchers, faculty, and graduate students should register as soon as possible, as demand means that seats will fill up quickly. Please forward, post, and distribute this e-mail to your colleagues and listservs.

All participants will receive certification in professional grant writing from the Institute, as well as 3.5 CEU units. For more information call (888) 824 - 4424 or visit The Grant Institute website at www.thegrantinstitute.com.

Please find the program description below:

THE GRANT INSTITUTE

Certificate in Professional Program Development

and Grant Communication

to be held at the

University of Baltimore

Baltimore, Maryland

February 5 - 9, 2007

8:00 AM - 5:00 PM

William H. Thummel Sr. Business Center, Room BC 221

The Grant Institute: Certificate in Professional Program Development and Grant Communication is a five-day intensive and interactive experience in which participants will be led through the program development, grant writing, and funding acquisition processes through the completion of four courses. **The Grant Institute** is not a seminar. Participants will actively

engage in exercises and activities designed to strengthen their mastery of grant acquisition. Through the completion of varying assignments, students will leave **The Grant Institute** with a real grant proposal outline complete with quality research, solid content, and expert review. **The Grant Institute** focuses on combining the fundamentals of grant proposal writing with expert knowledge of communication principles such as Strategic Research, Persuasion, Argumentation, and Framing.

The Grant Institute trainers and consultants do not merely lecture participants, but act as personal consultants and coaches dedicated to encouraging participants to succeed beyond their own expectations. While The Grant Institute uses collaboration and small groups for many exercises, each participant will work on their organization's project. Participants are not overwhelmed with negativity or discouragement, but will be given the highest level of expertise to generate confidence in pursuing any funding project.

At **The Grant Institute**, participants don't just learn to write grant proposals from top to bottom. Participants become specialists in our unique area of expertise: Grant Communication. Simply put, this is not your grandfather's grantwriting workshop. Our graduates are strategic, innovative, and confident. Whether you are new to professional grantwriting, or an experienced professional, you will not want to miss **The Grant Institute**.

The Grant Institute consists of four (4) courses that will be completed during the five-day workshop.

PROGRAM DEVELOPMENT AND EVALUATION

This course is centered around the belief that "it's all about the program." This intensive course will teach professional program development essentials and program evaluation. While most grantwriting "workshops" treat program development and evaluation as separate from the writing of a proposal, this class will teach students the relationship between overall program planning and all strategic communication, including grantwriting. Consistent in our belief in grant communication, this class encourages students to understand successful program development and to think strategically about funding as an integral part of the overall program planning process. This class turns students into experts by teaching how to take ideas and concepts and turn them into professionally developed programs.

ADVANCED GRANT WRITING

Designed for both the novice and experienced grantwriter, this course will make each student an overall fundraising communication specialist. In addition to teaching the basic components of a grant proposal, successful approaches, and the do's and don'ts of grantwriting, this course is infused with expert principles that will lead to a mastery of the process. Strategy resides at the forefront of this course's intent to illustrate grantwriting as an integrated, multidimensional, and dynamic endeavor. Each student will learn to stop writing the grant and to start writing the story. Ultimately, this class will illustrate how each component of the grant proposal represents an opportunity to use proven techniques for generating support.

STRATEGIC GRANT RESEARCH

At its foundation, this course will address the basics of foundation, corporation, and government grant research. However, this course will teach a strategic funding research approach that encourages students to see research not as something they do before they write a proposal, but as an integrated part of the grant seeking process. Students will be exposed to online and database research tools, as well as publications and directories which contain information about foundation, corporation, and government grant opportunities. Focusing on funding sources and basic social science research, this course teaches students how to use research as part of a strategic communication effort.

ADVANCED COMMUNICATION STRATEGIES: ICI PERSUASION AND ARGUMENTATION TECHNIQUES

This course, designed by Institute for Communication Improvement, will provide students with an arsenal of advanced persuasion and argumentation techniques. Centered around expert communication principles, this class will change the way students conceptualize grant proposals and other fundraising tools. Students will leave this course with ICI's masterful methods and will be more than just confident grantwriters, but communication specialists. This course is grounded on the idea that fundraising and nonprofit development represent profound communication activity. Without question, this course is part of The Grant Institute difference.

REGISTRATION

\$997.00 tuition includes all materials and certificates.

Each student will receive:

- The Grant Institute Certificate in Professional Program Development and Grant Communication
- The Grant Institute's Guide to Successful Grant Writing
- The Grant Institute Grant Writer's Workbook with sample proposals, forms, and outlines
- 3.5 CEU Units, Association of Fundraising Professionals
- The Grant Institute's 2007 Funding Resource CD

REGISTRATION METHODS

1) On-Line -Visit www.thegrantinstitute.com and click on the Registration area. Fill out the online registration form completely. We'll send your confirmation by e-mail.

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2) By Phone - Call toll free (888) 824 - 4424 to register by phone. Our friendly Program Coordinators will be happy to assist you and answer your questions.

3) By E-mail - Send an e-mail with your name, organization, and basic contact information to info@thegrantinstitute.com and we will reserve your slot and send your Confirmation Packet.

4th Global Conference, War, Virtual War and Human Security

Wednesday 2nd May - Saturday 5th May 2007
Hungary, Budapest

Call for Papers
(please cross post where appropriate)

Is war an extension of politics by other means? The locomotive of technology?
Is it humankind in its most natural state; or is human society - despite perceptions and ongoing conflict around the world today - actually moving toward an aversion to war and a state of peace? This inter-disciplinary and multi-disciplinary conference seeks to provide a challenging forum for the examination and evaluation of the nature, purpose and experience of war, and its impacts on all aspects of communities across the world. Viewing war as a multi-layered phenomenon, the conference series seeks to explore the historical, legal, social, human, religious, economic, and political contexts of conflicts, and assess the place of art, journalism, literature, music, the media and the internet in representation and interpretation of the experience of warfare.

In particular papers, workshops, reports, and presentations are invited on any of the following themes:

1. How do we Talk about War?

Portrayal, awareness, language and expression. How do we come to understand war in contemporary and historical cultures?

* The Language of modern contemporary warfare, the language of war in society, in the work space and popular culture; obscuration of conditions of being at war and the condition of peace

* Militarization of society, propaganda, war toys, computer gaming; in fashion - 'military chic'

* Representing the realities of war versus national interest - images of the heroism, glory, tacit and explicit justifications of war; the horror of war and societal responses.

2. Representations and Experiences

Viewing War as a multi-layered social phenomena.

* The individual experience of war, the impact of war, in protest; in the alleviation of war and in peace building.

* Recovering from war, trauma, rehabilitation.

* The experience of war; art, literature, music, poetry, cinema and the theatre; the role of the media - journalism, radio, television, the internet;

propaganda;

* The representations and experiences of protest

3. History and Development of Warfare and War Fighting.

How have we fought and why. Lessons learned, mistakes repeated.

* Warfare in human history, revisionism and post-revisionism.

* The sources, origins, and causes of war; why and how do wars begin?

* Means and methods in war - land, sea, air, space, nuclear, chemical, biological; terror and terrorism; conventional and guerrilla warfare; civil war; 'total warfare'.

* The nature of warfare; strategy and strategic thought; changes and the implications of changes in the ways wars are fought; the influence and effect

of technologies; nuclear deterrence/compellance; changes in the nature and role of military personnel; information and information warfare.

4. Extent, Conduct and Morality

Can war even be distinguished from peace, combatant from non-combatant, who are legitimate targets? The totalisation of war in modern culture.

* Where are we now? How has war pervaded our society and culture in everyday life?

* The extent of war; geo-political, physical; blockades, sanctions, defence expenditure and the impact on social and public policy; on social and human capital.

* The regulation and control of warfare; how is and should warfare be conducted? What are the limits of conflict? Are there any prohibitions in fighting a war?

* Globalization; the human, geographic, social and economic boundaries of war in the modern era.

* Resource warfare, food, water, oil and mineral wealth, challenges in the 21st century

5. Rights and Security

Have the means and methods in war, finally outpaced International law and norms of behaviour? What protection is available? If truth is the first casualty in war, are human rights the second?

* Human security issues; protection, shelter, economic security; public health.

* Human rights; protection, promotion and abuses; genocide, ethnic cleansing;

terrorism; scorched earth; war crimes; crimes against humanity.

* Armed non-state actors, roles, practices and regulation.

6. The Boundaries of War

How far will humankind push the limits of acceptable behaviour and practice in war?

* The 'morality' and the 'ethics' of war; just war; deterrence; pre-emptive war; defence and self-defence; the influence of nationalism; the place of human rights; societies and the military; increases in moral sensibilities

- qualms about carpet bombing, collateral damage; the status of combatants in warfare, the impact of civilians; neutrality.

* War and religion; the important role of religion, the church, and the intellectual elite in multi-ethnic conflict specifically and in war in general; just war, jihad and crusade.

* War and gender; women in war; impact, abuses, role in war as combatants and in peace building. Gender equality issues and peace building, cultures of violence in society propagating conflict.

* Children and war, child soldiers, trauma, exposure, conditioning, propaganda, bereavement, expression through play, art and behaviour.

* Slavery and war; past, present and future; unwilling combatants, from janissaries to mamelukes, to conscripts and child soldiers.

* Resistance under occupation, where collaboration ends and resistance begins?

Forms of resistance.

7. Prevention and Peace

Can we give peace a chance? Viewing war as un-natural, preventable within a variety of frameworks. The legal mechanisms and the trans-national social movements 'waging peace'.

* Peace building; means and methods; negative peace and building a positive peace; war-termination and nation-building.

* The prevention of war; the role of conflict resolution; avoiding war; peace-keeping; the role and importance of law and international legal order; the rise and impact of non-violent movements.

* Conscientious objection, alternative service.

* The Peace Movement

8. Non-state Actors and NGOs in War Breaking the state conundrum, participation in relief from the depredations of war, alleviating the suffering, advocacy from theatres of war. Or compromising humanitarian Aid? Force multipliers? Abrogating combatant's responsibilities toward their populations.

* History: The Quakers to the Red Cross and beyond.

* NGOs, the 'third space' actors in the relief of the impact of warfare, aid

and development programmes, refugees and IDPs, child soldiers, landmines /

cluster munitions; small arms light weapons (SALW/DDR), NGOs prolonging conflict by abrogating state and combatants responsibilities in time of

conflict.

* Armed non-state actors. Terrorists? Freedom fighters? Private security forces. Mercenaries in the modern world.

9. Future War: Revolutions in Military Affairs: Emerging Types of Warfare. Be afraid, be very afraid. Are there no limits to mans inhumanity to man?

* Cyber-war Virtual war; cyber-terrorism; cyber-power, cyber-war; computer technologies in the conduct of war.

* Technology leaps - acquiring WMD

* Space war - fantasy or an emerging reality? Issue in the militarisation and

weaponisation of space.

* Bio-warfare: gene warfare; the genetic codes of agriculture and livestock as targets in war

The Steering Group particularly welcomes the submission of pre-formed panel proposals. Papers will also be considered on any related theme. 300 word abstracts should be submitted by Friday 12th January 2007. If an abstract is accepted for the conference, a full draft paper should be submitted by Friday 13th April 2007.

300 word abstracts should be submitted to the Organising Joint Chairs; abstracts may be in Word, WordPerfect, PDF or RTF formats.

Organising Chairs

Graeme Goldsworthy

Harvard Medical School

Vrij Universiteit Medisch Centrum, Amsterdam

Healthnet-TPO, Netherlands

E-Mail: ggoldsworthy@gmail.com

Andrew Wilson

Professor of Strategy,

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United States Naval War College, USA

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Priory House, Wroslyn Road, Freeland, Oxfordshire

United Kingdom

E-Mail: ww4@inter-disciplinary.net

The conference is part of the Probing the Boundaries programme of research projects. It aims to bring together people from different areas and interests

to share ideas and explore various discussions which are innovative and exciting.

Three volumes of themed papers are in preparation and/or in print from the previous meetings of this project. All papers accepted for and presented at this conference will be eligible for publication in an ISBN eBook. Selected papers accepted for and presented at the conference will be published in a themed hard copy volume.

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For further details about the project please visit:
<http://www.inter-disciplinary.net/ptb/wvw/war.htm>

For further details about the conference please visit:
<http://www.inter-disciplinary.net/ptb/wvw/wvw4/cfp.html>

Organization Spotlight

Fellowships

2007/2008, International Guest Program for Human Rights Leaders

THIRD MILLENNIUM FOUNDATION

INTERNATIONAL CENTER FOR TOLERANCE EDUCATION (ICTE)
25 WASHINGTON STREET, 4TH FLOOR
BROOKLYN, NEW YORK 11201
TEL: 718.237.6262 FAX: 718.237.6264
WWW.SEEDSOFTOLERANCE.ORG

GENERAL INFORMATION

The Third Millennium Foundation (TMF) is a private foundation located in New York City. The Foundation was founded in the year 2000 as an initiative for unlearning intolerance in the new millennium. TMF's work is focused on human rights as well as childhood and tolerance education with emphasis on supporting social entrepreneurs among global youth. The foundation is particularly interested in supporting innovative organizations and young leaders that develop new approaches and methodologies that are based on collaboration and have strong potential for replication around the world.

In 2004, TMF launched the **INTERNATIONAL CENTER FOR TOLERANCE EDUCATION (ICTE)** to provide support for the promotion of human rights and unlearning intolerance. ICTE leads two primary programs: the International Guest Program and the Human Rights Summer Institute. It also hosts photography exhibitions, local and international events and conferences, and provides office space to small non-profit organizations in order to increase dialogue on relevant topics. Through these initiatives, ICTE seeks to be a vibrant place within the social justice community and beyond, providing a much-needed forum for experimentation and discussion among advocates, scholars, educators, and activists across disciplines and regions and to inject an entrepreneurial spirit into human rights work and education for tolerance and peace

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PROGRAM DESCRIPTION

Each year, the **INTERNATIONAL GUEST PROGRAM** welcomes 30 human rights leaders – human rights activists, community organizers, (formal and informal) teachers, lawyers, journalists, and health workers -- primarily from the Global South. These activists come for a 3 month residency to work on a project of their own choice and within the ICTE community. The program aims to support each guest's commitment to empowering local communities in the promotion of tolerance, human rights, respect for diversity, and social justice by providing professional mentorship, technical assistance and connections to organizations, foundations, and academia relevant to the guests' interests and goals.

The International Guest Program does not offer any particular or set structure and is meant to provide participants the freedom to explore interests, make connections relevant to their work and gain professional skills – activities that often don't fit into a busy work schedule. However, this is not a training program. Each participant is required to develop her/his own goals for the stay at ICTE under guidance of ICTE staff.

It is hoped that this opportunity gives recognition to and support for committed human rights leaders who are doing outstanding, innovative and courageous work to improve the life in their communities. **IDEAL CANDIDATES** are proven, self motivated human rights leaders preferably, but not exclusively from the Global South and countries in the transitional world who would like to accomplish a specific project, do research, engage in networking, and further develop their work strategies and skills. Eligible candidates must have strong speaking, comprehension and writing skills in English. Participants are selected on the basis of their previous work experience, commitment to the human rights / social change field, and proposed work goals for their stay at ICTE.

International Guests (IGs) will be paid for travel, awarded accommodation in Brooklyn, New York, fully equipped office space at ICTE for 3 months as well as a weekly stipend.

This award offers individuals the following support:

- Networking with individuals and organizations i.e., UN Agencies, NGOs, non-profits, foundations, government agencies, and academia working in the fields of human rights and tolerance education. Efforts are also made to connect IGs to partners in their respective regions;
- Professional mentorship by ICTE staff;
- Participation in conferences and trainings offered at ICTE and, where relevant, around the US and;
- Opportunity to present work to ICTE community in the form of a workshop, presentation and/ or paper.

APPLICATION INFORMATION

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

- Personal information: name, coordinates, gender , languages (including native tongue)
- Preferred time of your stay
- Curriculum vitae
- 2 letters of recommendation (incl. contact information) from people with good knowledge of your work (organizations you have worked with, professors, teachers, supervisors, etc.)

Responses to the following questions with a length of **1-2 paragraphs per response**:

- Background information about your work, including major achievements
- What is the central problem you address in your work?
- What are your main goals for your stay through the International Guest Program?
- What are some of the concrete outcomes you hope to foster from your stay here and how would your organization or community benefit from this experience?
- How would becoming a participant in the International Guest Program support your professional development and the work you do?
- Please also let us know how you heard about the Program.

If selected, candidates will be asked to submit a more detailed proposal of their intended plan of action during their stay with ICTE.

The application submission deadline is **MONDAY, JANUARY 29, 2007**. Applicants may be asked to submit additional materials. Award notifications will be made by the end of March 2007.

HOW TO APPLY

Interested candidates should email or mail a complete application to:

International Center for Tolerance Education (ICTE)
 International Guest Program Applications
 25 Washington Street, 4th floor
 Brooklyn, NY 11201
 USA
 bsubba@tmf-tolerance.org
www.seedsoftolerance.org

No phone calls please. **Only selected candidates will be contacted**

Acumen Fund Fellows Program

WE ARE NOW ACCEPTING APPLICATIONS FOR THE 2008 FELLOWS PROGRAM. THE APPLICATION DEADLINE IS JANUARY 31, 2007, 12 NOON EST.

Job Location: New York, Kenya, Tanzania, South Africa, India, Pakistan

Each year, the Acumen Fund Fellows Program provides extraordinary young professionals with a unique opportunity to use their skills to effect real social change with our portfolio organizations in Kenya, Tanzania, South Africa, India and Pakistan, and to build lasting relationships with other like-minded individuals. Joining us in September, fellows will spend one

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year working with our team and with local entrepreneurs, gaining intensive experience in price performance, logistics, distribution systems, scaling and innovative technology. Fellows will learn and apply these skills while enjoying an unusual level of responsibility both at Acumen Fund and within our portfolio organizations.

Ideal fellows include those who have already decided on a career in venture philanthropy, those who are seeking a career at the highest levels in the corporate world but want to better understand and have an impact on problems of global poverty, and budding social entrepreneurs who want to learn about managing organizations in the most demanding settings.

NPR Kroc Fellowships

<http://www.npr.org/about/fellowships/?refUrl=blockedReferrer>

OBJECTIVE

The NPR Kroc Fellowship was established to identify and develop a new generation of extraordinary journalists for the public radio system.

WHO SHOULD APPLY

NPR is looking for a diverse pool of applicants who aspire to work in public radio. Candidates must be just completing college or graduate school, or be out of school for one year or less as of December 31, 2006. They do not need journalism or radio experience, but must demonstrate exceptional potential and drive.

FELLOWSHIP IN BRIEF

Three Kroc Fellows will be accepted into the program this year. The Fellowship begins on August 20, 2007, and lasts one year. It includes a stipend of more than \$37,000, plus benefits, which include paid vacation. Fellows will get rigorous, hands-on training in every aspect of public radio journalism — writing, reporting, producing and editing, for both radio and the Web. Kroc Fellows will work primarily at NPR headquarters in Washington D.C., though each Fellowship will include an assignment to an NPR [member station](#).

APPLICATION PROCESS

Applications will be accepted beginning November 1, 2006 but must be postmarked no later than December 31, 2006.

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Candidates should submit:

- Resume
- Three references, at least two of which are from professional or academic contacts. (Forms will be provided.)
- Academic transcript(s)
- A cover letter explaining why the candidate should be selected by the Kroc Fellowship Committee
- A sample of work reflecting remarkable initiative or accomplishment. This might include a writing sample (of 1000 words or less, please), an excerpt (five minutes or so) from a video production or a musical composition, etc.

Finalists will be brought to Washington, D.C. to take part in an interview. The three Kroc Fellows will be notified by mid-April, 2007.

Kroc fellow Diane Geng covering Chinese President Hu Jintao's visit to Seattle alongside NPR's Wendy Kaufmann and KUOW's Deborah Wang.

ROTATIO

NS AT NPR

NPR Kroc Fellows will work alongside some of the nation's most respected reporters, producers and editors. The program will ensure the Fellows develop:

- Production and editorial skills, by working on an NPR show. Past fellows have worked at [*All Things Considered*](#), [*Morning Edition*](#), and [*Weekend Edition Saturday*](#)
- Reporting and on-air experience, by working under the guidance of NPR editors
- Web writing and multi-media production skills, by working with NPR Online producers and editors
- First-hand broadcast journalism experience, by working at an NPR [member station](#)

NPR will provide Kroc Fellows with professional guidance and assist in job placement toward the close of the one-year Fellowship.

Internships

The Foreign Agricultural International Agricultural Internship

Program(IAIP) SUMMER 2007

We are looking for a few outstanding senior and graduate level college and university students to work in our OVERSEAS offices to promote U.S. agricultural interests through the International Agricultural Internship Program (IAIP) for SUMMER 2007. The USDA's Foreign Agricultural Service, one of the four U.S. government foreign service agencies, places about 10 students for each semester (fall, spring and summer) with excellent analysis, marketing, writing, language and organizational skills and experience to work on international agricultural trade policy issues, commodity and market analysis and organizing trade events in our overseas offices for a 10-16 week PAID INTERNSHIP. U.S. citizen students who are majoring in a business or science related agricultural field, i.e. Ag Econ, Econ, Finance, Business or Marketing, International Studies or Relations, Law or in a Biotechnology Program are eligible. Online registration for the summer semester closes December 15, 2006. The fall 2007 application deadline is April 3, 2007 and the spring 2008 application deadline is August 18, 2007. For more information about FAS internship programs, please click on <http://www.fas.usda.gov/admin/newjobs/newjobs.html>. For further information, email : internships@fas.usda.gov

For more information on both the CIP and IAIP, please go to: <http://www.fas.usda.gov/admin/newjobs/newjobs.html>, or contact Margie Bauer, internship coordinator at internships@fas.usda.gov

Internships at the Center for International Policy

<http://www.ciponline.org/employment.htm>

Jobs

Senior Editor, One World United States

Education: Bachelor (BA, BS, etc.)

Location: Washington, District of Columbia, 20016, United States

Posted by: [OneWorld United States](#)

Job Category: Editing & Writing

Salary: 40-50K

Last day to apply: January 29, 2007

Last updated: December 4, 2006

Type: Full time

Language(s): English

Job posted on: December 1, 2006

Area of Focus: Human Rights and Civil

Liberties, Media and Journalism, Network of

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Nonprofit Organizations

Description:

OneWorld.net is seeking a senior editor in the United States to assist the managing editor with the development, management, and production of key editorial products that include our Yahoo! News syndication service, our topic-specific online publication, and our user-generated content.

OneWorld US is a 501©3 nonprofit organization based in Washington, DC that connects individuals and organizations that care about global issues. Through our network of over 1,700 partner organizations worldwide we bring to light the international news and views rarely seen in commercial media and offer ways for citizens to learn more about our world and take meaningful action to better the lives of people everywhere.

The senior editor will report to the managing editor and collaborate closely with other members of the team, in particular with the partnership director and the online community animator.

The position is full-time and offers flexible working hours and location in a friendly, professional environment.

Primary responsibilities

- Expand and manage the Yahoo! News syndication service.
- Produce OneWorld's online topic-specific publication in collaboration with nonprofit partner organizations and individual contributors.
- Edit user-driven content and identify appropriate placements on OneWorld's Web site and select 3rd party platforms.
- Manage freelance writers, interns, and volunteer editors.

Additional Qualifications:

- Advanced degree in journalism and/or 10+ years experience as a journalist with 2+ years of managerial editorial experience.
- Experience managing freelance writers and volunteers.
- Experience with various editorial products (news, in-depth, features, etc.), published with various frequencies (daily, weekly, monthly, etc.).
- Experience with the fast-moving pace of the new media environment.
- Ability to understand and adapt to how audiences' behaviors online are changing journalism.
- Strong commitment to journalistic ethics.
- Commitment to human rights, development, and the founding mission, values, and aims of OneWorld.
- Team player with the ability to collaborate with people within and outside the organization.
- Entrepreneurship, ingenuity, and an open-minded approach to work.
- Preferred: experience working with the NGO sector and dealing with large funding institutions.
- Preferred: international experience.

Outreach and Resource Coordinator, Program for Torture Victims

[Click here to view the email address.](#)

Education: Bachelor (BA, BS, etc.)

Location: Los Angeles, California, 90007, United States

Posted by: [Program for Torture Victims](#)

Job Category: Activism & Organizing, Project management

Type: Full time

Language(s): English

Salary: AmeriCorp VISTA

Job posted on: December 4, 2006

Last day to apply: December 22, 2006

Area of Focus: Community Building and

Last updated: December 5, 2006

Renewal, Human Rights and Civil Liberties

Description:

Overview: The Outreach and Resource Coordinator will work with the Executive Director and Development Director in sustaining community partnerships.

Specific Tasks:

- Coordinate local Human Rights Forum meetings and activities;
- Serve as liaison with Clinical Directors and Case Manager to identify unmet needs and desired resources, and work with Executive Director and Development Director to meet those needs and secure the resources;
- Work with Development Director to create a comprehensive volunteer program, including identifying needs of agency, points of intersection between volunteers and the agency's activities;
- Initiate a speakers' bureau for communicating PTV's mission, activities and needs to various constituencies

How to Apply:

This is a one-year AmeriCorp VISTA position. If interested, please visit the VISTA site at <https://recruit.cns.gov/>

Permalink: <http://www.idealists.org/en/job/201912-178>

RESIDENT DIRECTOR: COLOMBIA, The National Democratic Institute

Summary

The National Democratic Institute (NDI) is seeking a Resident Director with strong political party experience and excellent management skills to oversee the implementation of its political party strengthening program in Colombia. NDI seeks an individual with strong knowledge of political parties and international experience in political party training, organizational development, and strategic planning. The Resident Director would advise leaders of political

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parties, oversee the implementation of program activities in all sectors, and provide leadership to a team of local staff. This position would also be responsible for overall office management, to include financial and human resources. The Resident Director would be based in Bogotá and serve as principal NDI liaison with political and civic leaders, program partners including legislators and representatives of the international community. This position works closely with Washington-based program staff that manages the day-to-day communications and provides support for field activities. The Resident Director reports to the DC-based Regional Director for Latin America and the Caribbean. This position is contingent on the approval of funding. Programming is projected to begin January 2007.

Background

With USAID funding, NDI conducted a two-year program to strengthen political parties beginning with a baseline assessment followed by individualized party assistance to improve internal democracy, transparency and outreach to new sectors. Beginning January 2007, NDI will be conducting a new political party strengthening program with USAID funding.

Primary Responsibilities

Manage the implementation of all of NDI's programs in Colombia.

Provide management and oversight of local and expatriate program staff in the Bogotá office

Design and conduct training workshops and one-on-one consultations for political party members.

Implement NDI's programs in collaboration with in-country field staff and pro-bono trainers or short-term consultants.

Build and maintain collaborative working relationships with senior political party leaders

Represent NDI and its program at public events and functions.

Serve as principal liaison between NDI and USAID, Colombian government officials, legislators and staff, political party leaders, local nongovernmental organizations (NGOs), and the media.

Provide oversight and review of the in-country budget and the submission of a monthly financial reconciliation to the Washington DC office.

Review written reports to Washington DC that monitor and measure program results and political developments in Colombia.

Monitor programs to determine that programmatic goals are achieved and that operational and reporting requirements are adhered to.

Adjust programmatic activities based on changing political circumstances and in response to needs articulated by local partners and program stakeholders.

Build the capacity of NDI staff to play a substantive role in program development and implementation.

Qualifications

Bachelor degree, preferably in International Relations or related subject; graduate degree preferred.

Minimum twelve (12) years substantive political experience, including working for the legislature, executive branch or political parties.

Experience in program management, especially implementing USAID and other U.S. government-funded programs.

Proven ability to effectively communicate skills and experiences to others as a trainer or advisor.

Demonstrated ability to conduct and apply sophisticated political analysis to programmatic activities.

Demonstrated ability to work effectively with senior political and civic leaders as well as members of the donor and diplomatic community.

Ability to communicate skills and experience to others as a trainer, advisor and consultant

Excellent managerial, interpersonal and networking skills, as well as the ability to establish and maintain professional political relationships.

Strong oral and written communication skills in Spanish; English skills desirable.

Experience living and working overseas and an ability to work in a challenging environment highly desirable.

Demonstrated ability to work as a member of a team.

Comments

Salary range commensurate with experience. A generous benefits package is provided, including in-country housing allowance.

**The Conflict Resolution Center of Montgomery County is an equal opportunity employer.
Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.**

Application Instructions

Interested applicants can apply now using our on-line resume tool at www.ndi.org. Please refer to the exact position title in the cover letter.

No phone calls please

November 13, 2006

Printer-friendly version

NDI is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, national origin, political affiliation, religion, gender, disability, and/or sexual orientation.

3 Positions at Games For Change, New York

<http://www.gamesforchange.org/>

Games for Change is growing! We're expanding our work with Parsons the New School for Design and the MacArthur Foundation, in addition to grants received over the past six months from Surdna, the Robert Wood Johnson Foundation, and the Woodrow Wilson International Center for Scholars. As part of our restructuring, Suzanne Seggerman will be assuming the role of President beginning in January; transition details for Benjamin Stokes are forthcoming; beginning today we are recruiting for:

- Executive Director: seeking a social change innovator and experienced program manager to lead a team of five people as the organization expands to a solid yet flexible institution at the forefront of a new form of media in the public interest. (See [PDF job description.](#))
- Online Social Network Manager-Designer: Oversee the development and operation of an innovative online Knowledge Network. (See [PDF job description.](#))
- National Event Planner (as staff or consultant): Oversee planning for all events over an intense eight-month period, including our annual Festival, with the opportunity to help grow new events for future years. (See [PDF job description.](#))

4 Conflict Resolution Specialist Openings, US Department of Justice

Sharee M. Freeman, Director of The US Department of Justice Community Relations Service Division just informed me of positions available as a Conflict Resolution Specialist in 4 areas. They are looking specifically at minority candidates.

Website for more info: <http://www.usdoj.gov/crs/index.html>

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

1 position in Boston (temp) with full time potential after a year
1 position in Atlanta - permanent
1 position in Miami - permanent
1 position in Philadelphia - permanent

Looking for candidates with a Masters Degree and or experience in Civil Rights

Individual would come in under the MPP (Merit Promotion Program)
Position requires continuous travel via car and plane (government car provided)

If you have any other questions or Interested in learning more, please contact Sharee Freeman and send resumes to:

Sharee's e-mail: Sharee.Freeman@usdoj.gov

Assistant Director for Programs

[Click here to view the email address.](#)

Assistant Director of Programs, Rhode Island for Community and Justice

Education: Bachelor (BA, BS, etc.)

Location: Providence, Rhode Island, United States

Posted by: [Rhode Island for Community and Justice](#)

Job Category: Project management

Language(s): English

Type: Full time

Job posted on: December 5, 2006

Last day to apply: December 31, 2006

Area of Focus: Children and Youth, Gay,
Lesbian, Bi & Trans Issues

Last updated: December 6, 2006

Description:

The mission of Rhode Island for Community & Justice (RiD) is to fight bias, bigotry and racism and to promote understanding and mutual respect among all communities (see our website at <http://www.ricj.org>).

RTCJ seeks an Assistant Director for Programs, responsible for planning and organizing youth and community programs on diversity, leadership and social justice. The individual will develop and facilitate workshops, recruit participants and volunteers, conduct programs and evaluate outcomes. They will interact frequently with a diverse community, working with schools and community programs and participating in RICJ fundraisers.

We seek an individual with a strong commitment to social justice, excellent verbal and written, communication, workshop facilitation, and interpersonal skills, highly organized with an ability

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to multitask, and computer proficiency in Microsoft Office Suite. Bachelors degree and 3 years of experience in youth. program coordination OR an equivalent combination of education and experience is required. Position is minimum of 25 hours per week, with the potential for full time.

How to Apply:

Before December 31, 2006, qualified applicants should send a cover letter with salary requirements and resume to: careers@amica.com or fax to 401-334-1491. Mail Address: Amica Mutual Insurance Company, Attn: Mrs. Nasir, P.O. Box 600g, Providence, RI, 02940. Only those selected for further consideration will be contacted. RICJ is an equal opportunity employer.

Community Representative, Restorative Justice Community Representative

Permalink: <http://www.idealists.org/en/job/202046-18>

Restorative Justice Community Representative

[Click here to view the email address.](#)

Location: Warrenton, Virginia, 20186, United States

Organization: [Piedmont Dispute Resolution Center](#)

Start date: December 6, 2006

Sex: All are welcome

End date: December 4, 2007

Skill(s): public speaking, public relations

Age: Adults, Seniors, Teens

Area of Focus: Children and Youth, Crime, Safety, and Victims' Issues, Peace, War, and Conflict Resolution, Victim Support Services

Language(s): English

Last updated: December 6, 2006

Description:

Main Objectives

- A community representative is a person who takes the place of a victim (in a restorative justice conference when the victim can not, or does not wish to face the offender) or represents the community interests. The representative's duty is to represent the victim and the community impact to the best of their ability to the offender. We make an effort to match representatives to victims as much as possible (example: gender, age, type of work if possible) This is why a large pool of representatives is imperative. NOTE: A trained facilitator is present at all times in a conference, so you will have support and guidance.

Duties and Responsibilities

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

- Confidentiality
- To represent the victim and the community's perspective in a restorative justice conferences.
- Serve as surrogate victim

Skills and Qualification

- Sharing with the Restorative Justice Conference participants how crimes affect the community
- Dealing with diversity in terms of class, ethnicity and gender
- Managing strong emotions
- Managing conflict
- Basic communication skills

Line of communication

- The Community Representative will work closely with the Director of Restorative Justice Services and the Volunteer Coordinator

Orientation and training

- A 2 hour training offered by the Center is required.

Times Needed and Place of Work

- Be available to participate in Restorative Justice Conferences (the conferences last approximately 1h)
- Conferences will be schedule around the community representative's schedule

Commitment Required

- 1 year volunteer commitment
- Regular communication with the Director of Restorative Justice Services or/and the Volunteer Coordinator

Benefits

- Training in Restorative Justice principles and the impact of crimes in the community
- Help reduce crime in our community
- Provide a unique, valuable service to your community and to victims in particular
- Opportunity to test and improve you own communication skills.
- Chance to become acquainted with the inner workings of our local justice system
- Working with a great group of dedicated, caring professionals
- A valuable addition to your resume.

How to Apply:

Contact Liliana anaya at (540) 347-6650 or rj.pdrc@verizon.net

Youth Program Coordinator, Asian Pacific American Dispute Resolution Center of Los Angeles

Permalink: <http://www.idealists.org/en/volunteeropportunity/129530-29>

Youth Program Coordinator

[Click here to view the email address.](#)

Education: Bachelor (BA, BS, etc.)

Location: Los Angeles, California, 90017, United States

Posted by: [Asian Pacific American Dispute Resolution Center of Los Angeles](#)

Job Category: Direct social services, Education & Training

Type: Part time
Language(s): Armenian, English, Spanish

Salary: \$14-\$15/hour

Job posted on: December 6, 2006

Last day to apply: December 28, 2006

Area of Focus: Children and Youth, Peace, War, and Conflict Resolution, Race and Ethnicity

Last updated: December 7, 2006

Description:

The Asian Pacific American Dispute Resolution Center (APADRC) is seeking someone to coordinate a school-based peer mediation and conflict resolution program. The coordinator will be asked to provide training, technical assistance and on-site program coordination for LeConte Middle School which is located in the Hollywood area of Los Angeles.

Responsibilities

- ? Train school administrators and teachers on conflict resolution skills
- ? Train students in conflict resolution skills in order to serve as peer mediators
- ? Work with teachers and students to develop and implement a school-wide violence prevention and race relations strategy
- ? Collaborate with other nonprofit organizations to offer presentations and dialogues on hate crimes, race, prejudice, and cross-cultural communications
- ? Supervise student mediators
- ? Coordinate school based peer mediation program
- ? Position is for 20 hours per week

APADRC is an equal opportunity employer.

Additional Qualifications:

- ? Able to relate to youth and gain their trust
- ? Minimum 25 hours of conflict resolution training (will be provided)
- ? Previous training or teaching experience is helpful but not necessary
- ? Excellent oral, written, and organizational skills
- ? Ability to travel and work flexible hours
- ? Experience working with diverse populations

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

? Bilingual ability in Spanish or an Asian Language is highly desirable

How to Apply:

Please submit a coverletter and resume with 3 references (2 must be from a former or current employer). Email to charles.chang@apadrc.org or mail to ATTN: Charles Chang, Executive Director, APADRC, 1145 Wilshire Blvd., Suite 100, Los Angeles, CA 90017 or fax to (213) 250-8195.

Environmental Health Initiative, National Council of Churches

Permalink: <http://www.idealists.org/en/job/202258-59>

Environmental Health Initiative

[Click here to view the email address.](#)

Education: Bachelor (BA, BS, etc.)

Location: Washington, District of Columbia, 20002, United States

Posted by: [National Council of Churches](#)

Job Category: Activism & Organizing, Editing
& Writing, Health & Medical, Project
management, Public Policy

Type: Full time

Language(s): English

Last day to apply: January 5, 2007

Job posted on: December 6, 2006

Last updated: December 7, 2006

Area of Focus: Environment and Ecology,
Health and Medicine

Description:

The National Council of Churches USA (NCC) is seeking an experienced person to direct their new environmental health initiative in the Washington, DC, office as part of the NCC Eco-Justice Program. The campaign's goals are to:

- Engage and educate faithful individuals and political leaders about the need to address environmental health issues.
- Educate and engage people of faith on environmental health issues.
- Increase visibility of the moral and religious issues involved in environmental health concerns.

Responsibilities:

Work with Director to create campaign strategy in consultation with NCC denominations.

Recruit and engage people of faith, particularly “grass tops” leaders, to vocalize the religious and moral perspectives on environmental health issues.

Conduct media outreach strategies as appropriate.

Monitor environmental health legislation on a federal and where appropriate, a state, level .

Engage and educate faithful clergy, laypersons, and political leaders about the moral and religious need to address environmental health issues.

Additional Qualifications:

At least 2-4 years in experience in project coordination or environmental education/outreach.

Experience organizing issue campaigns and/or conducting direct advocacy a plus

Strong recruiting and engagement skills a plus.

Communication/public relations skills a plus.

Experience with e-advocacy and web-based communication. Distant organizing or e-advocacy skills a plus.

Experience creating educational materials.

Desire and capacity to work with the religious community.

Ability to articulate the religious message on environmental issues preferred.

Knowledge of environmental health issues strongly preferred.

Organized, mature, self-directed, patient, and energetic with a sense of humor.

Strong computer skills (word processing, spreadsheet & database, electronic communication). Knowledge of html a plus.

Strong written and oral communication skills.

Demonstrated abilities to take initiative and facilitate multiple projects while working in a team environment.

Staff management experience a plus.

Some travel required.

This position is financially supported by specified contributions from our communions, individual donations, and foundation grants. No general funds are allocated to this position. The person hired for this position is responsible to work with the Development Department and the Eco-Justice Program Director to assure that the position and programs are funded. If such funds are not available the position is terminated.

How to Apply:

Please send a cover letter, resume, salary history and a writing sample to: Environmental Health Search, Attn: Joan Gardner, National Council of Churches, 475 Riverside Drive, Rm. 812, New York, NY 10115. jgardner@nccusa.org No calls please. Electronic applications preferred.

The National Council of Churches is an equal opportunity employer. For more information about the Council or for the job posting go to <http://www.councilofchurches.org> . For more information about the NCC's ecojustice program go to <http://www.nccecojustice.org>.

Coordinator, East Los Angeles Violence Intervention Program

Permalink: <http://www.idealists.org/en/job/202255-292>

East Los Angeles Violence Intervention Program Coordinator

The Conflict Resolution Center of Montgomery County is an equal opportunity employer. Applicants must be a U.S. citizen, national or legal permanent resident alien and 17 or older.

[Click here to view the email address.](#)

Salary: Competitive salary (starting salary dependent upon experience).

Education: Bachelor (BA, BS, etc.)

Location: Los Angeles, California, 90033, United States

Posted by: [Youth ALIVE!](#)

Job Category: Management

Language(s): English

Type: Full time

Job posted on: December 6, 2006

Last day to apply: January 6, 2007

Area of Focus: Children and Youth, Health and Medicine

Medicine

Description:

Youth Violence Intervention Program Coordinator

Seeking a Coordinator for Caught in the Crossfire, Youth ALIVE!'s nationally recognized violence intervention program that provides peer mentoring and case management to youth hospitalized for violent injuries. Youth ALIVE! is a non-profit agency dedicated to preventing youth violence and generating youth leadership.

Primary responsibilities include:

? Provide daily supervision to all field staff;

? Provide guidance on case planning and management through daily check-in and weekly folder reviews;

? Serve as liaison to hospital personnel;

? Support the Director of Programs in building and maintaining relationships with collaborative partners.

Key qualifications include:

? Strong history in the provision and supervision of case management services;

? Experience and commitment to working with at-risk youth;

? Familiarity with the East Los Angeles social service landscape;

? Detail-oriented.

B.A. or B.S strongly preferred. This position is located in East Los Angeles. The full job description is available at our website: www.youthalive.org.

Salary and Benefits: Competitive salary (starting salary dependent upon experience). Full time (40 hours per week) exempt position. Benefits include: Medical, Dental, Vision, Vacation, Holidays, Sick leave, Retirement (403b), Educational reimbursement.

To Apply: Send a cover letter, resume and salary history to: Anne Farrell-Sheffer, Director of Programs, Youth ALIVE! Los Angeles, P.O. Box 5742, Compton, CA 90224-5742, fax 310-885-3589 or e-mail to afarrell-sheffer@youthalive.org. No phone calls please.

Position Available: January 2007.

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How to Apply:

To Apply: Send a cover letter, resume and salary history to: Anne Farrell-Sheffer, Director of Programs, Youth ALIVE! Los Angeles, P.O. Box 5742, Compton, CA 90224-5742, fax 310-885-3589 or e-mail to afarrell-sheffer@youthalive.org. No phone calls please.

Permalink: <http://www.idealists.org/en/job/202247-56>

Administrative Assistant, Save Darfur Coalition

[Click here to view the email address.](#)

Education: No minimum requirement

Location: Washington, District of Columbia, 20037, United States

Posted by: [Save Darfur Coalition](#)

Job Category: Administration

Salary: \$12/hr

Last day to apply: December 9, 2006

Last updated: December 7, 2006

Type: Temporary

Language(s): English

Job posted on: December 6, 2006

Area of Focus: Human Rights and Civil Liberties

Description:

The Save Darfur Coalition is seeking temporary administrative employees for the next 6-8 weeks. Responsibilities will include responding to activist inquiries, processing thank-you letters for donors, and assisting with scheduling for senior staff. The ideal candidate will be available to work 40 hours per week from December 11 through January 26, but alternative schedules will be considered. Candidates for this position should be hard-working, professional, and detail-oriented. Proficiency on Microsoft Word and Excel is a plus, and preference will be given to those candidates who can start immediately.

The Save Darfur Coalition is a diverse alliance of more than 170 faith-based, humanitarian, and human rights organizations representing 130 million Americans, assembled to raise public awareness and to mobilize efforts to end the genocide in Darfur and reduce the suffering in nearby refugee camps. The coalition seeks U.S. pressure to win immediate, international action to protect victims of genocide and “ethnic cleansing,” and to allow the survivors a safe and dignified return to their homes and villages. For more information on the Save Darfur Coalition, please visit www.savedarfur.org.

Save Darfur Coalition is an equal opportunity employer. Federal and District of Columbia law prohibit discrimination in hiring and employment on the basis of race, sex, religion, age, color, disability, marital status, national origin, citizenship status, sexual orientation, veteran status or any other classification as protected by law.

How to Apply:

To apply, please send a resume and cover letter to jobs@savedarfur.org.

Permalink: <http://www.idealists.org/en/job/202131-122>

Administrative Assistant, Southern Environmental Law Center

[Click here to view the email address.](#)

Education: Associate (AA)

Location: Atlanta, Georgia, 30303, United States

Posted by: [Southern Environmental Law Center](#)

Job Category: Clerical & Data-entry,
Administration

Language(s): English

Job posted on: December 6, 2006

Area of Focus: Environment and Ecology, Law
and Legal Assistance

Type: Full time

Last day to apply: February 4, 2007

Last updated: December 7, 2006

Description:

Nonprofit environmental law office needs a smart and upbeat administrative assistant to support its staff in their effort to protect the natural environment of the Southeast. Responsibilities include answering phone calls, greeting visitors, general office maintenance, and other administrative tasks.

Applicants must have a minimum of an associate's degree and two years office experience, preferably with a non-profit. Proficiency in Microsoft Office applications, outstanding organizational skills, and a commitment to the environment are required. This is a wonderful opportunity to work for an organization you truly care about, with competitive salary and benefits. For more information, visit www.SouthernEnvironment.org. EOE.

How to Apply:

Please send a cover letter and resume to:

Southern Environmental Law Center

127 Peachtree Street, Suite 605

Atlanta, GA 30303

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sbinnings@selcga.org

Permalink: <http://www.idealists.org/en/job/202194-242>