

Withdrawal Form

This form is used when a student needs to withdrawal from courses after the Drop period has passed.

Black text is completed by the student

Red Text is completed by the Director (Sara Cobb) or Associate Director (Kevin Avruch)

ICAR HANDBOOK FOR STUDENTS IN THE MS & PhD PROGRAMS -

Appendix D: GMU Withdrawal Form

George Mason University

Application for Withdrawal

Name Jones Larry G G-34960000
Last First MI SSN

Telephone No. Evening 703-123-5678 Day 703-444-4444

I apply for withdrawal from George Mason University for the Fall 2006 semester because
my mother is very ill and I must return
home to care for her

Undergraduate
 Postbaccalaureate
 Extended Studies

Larry Jones 8-1-06
Student's Signature Date

Check here if you receive Veterans' benefits

Permission to withdraw will be granted when this application is signed by the officials indicated below and brought to the Office of the Registrar. Dean's signature is not required until drop period has ended—see below.

Student Accounts

Sara Cobb / Kevin Avruch
Signature of Dean/Director

ICAR
Name of College or Institute

FOR OFFICE USE ONLY

Effective Date

Office of the Registrar

Upon approval by the Dean/Director of the appropriate college, school, or institute, a student may withdraw after the drop period without academic penalty, but only for nonacademic reasons which do not allow completion of the course(s).

All approved withdrawals create the following notation on the student's permanent record: "Voluntary Withdrawal [effective date of withdrawal]". If the withdrawal is after the drop period, a listing of the student's semester courses appears on the student's record along with grades of W.

Distribution: White—Registrar Yellow—Financial Aid Pink—Student